

To: All Members of the Council

Louise Fleming, Democratic Services &
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Policy and Governance

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Calls may be recorded for training or monitoring

Date: 8 October 2021

Dear Councillor

COUNCIL MEETING - TUESDAY, 19 OCTOBER 2021

A MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the CAUDLE HALL, WILFRED NOYCE COMMUNITY CENTRE, CROWN COURT CAR PARK, GODALMING, GU7 1DY on **TUESDAY, 19 OCTOBER 2021** at **7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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SUPPLEMENTARY AGENDA

12. REVIEW OF POLITICAL PROPORTIONALITY AND ALLOCATION OF COMMITTEE SEATS (Pages 3 - 12)

This report updates Council on the revised political proportionality following the recent Cranleigh East by-election, and other political changes, and allocates seats on principal committees to political groups represented on the Council taking account of the agreed changes in the number Overview and Scrutiny Committees.

It is recommended that Council:

- i. Note the political balance of the Council, as set out in paragraph 4.4.**
- ii. Approve the allocation of seats, the appointment of members to those seats in accordance with Group's nominations, and the nomination of chairman and vice-chairman positions, as set out in Annexes 1 and 2.**
- iii. Approve the allocation of seats and appointments to the Surrey County Council Local Committee.**

WAVERLEY BOROUGH COUNCIL

COUNCIL

19 OCTOBER 2021

Title:

Review of Political Proportionality of the Council, allocation of committee seats, and appointments to committees

Report of the Monitoring Officer: Robin Taylor, Head of Policy & Governance

Access: Public

1. Purpose and summary

- 1.1 The Local Government and Housing Act 1989 requires local authorities, where Members are divided into political groups, to review annually the representation of the political groups on their principal committees to ensure that the seats are allocated in the same proportion as that in which the council as a whole is divided.
- 1.2 This report updates Council on the revised political proportionality following the recent Cranleigh East by-election, and other political changes, and allocates seats on principal committees to political groups represented on the Council taking account of the agreed changes in the number Overview and Scrutiny Committees.

2. Recommendation

It is recommended that Council:

- i. Note the political balance of the Council, as set out in paragraph 4.4.
- ii. Approve the allocation of seats, the appointment of members to those seats in accordance with Group's nominations, and the nomination of chairman and vice-chairman positions, as set out in Annexes 1 and 2.
- iii. Approve the allocation of seats and appointments to the Surrey County Council Local Committee.

3. Reason for the recommendation

It is a statutory requirement to report to Council on any change to the political composition of the council, the allocation of committee seats to political groups in accordance with political proportionality, and to confirm the appointment of members to committee seats.

4. Background

- 4.1 Political Groups on the Council are formed in accordance with the Local Government (Committee and Political Groups) Regulations 1990 when two or more councillors notify the Head of Policy & Governance, the Proper Officer, of their wish to be treated as a group.

- 4.2 The Conservatives, Farnham Residents, Liberal Democrats, Green Party, and Labour have registered as Political Group under the provisions of the Local Government and Housing Act 1989. There is one Independent Member of the Council.
- 4.3 Following the reduction in the number of Overview and Scrutiny Committees, there is a total of 81 committee seats available on the Council's Principal Committees (two Overview & Scrutiny Committees, Audit, Standards, Licensing & Regulatory, and Eastern and Western Planning Committees).
- 4.4 The political breakdown of the Council is shown below, together with the rounded total number of committee seats per group:

	Cons.	Farnham Residents	Lib. Dem.	Green	Labour	Ind.	Total
No. of seats on the Council	22	15	15	2	2	1	57
Proportion	38.60%	26.32	26.32	3.51	1.75	3.51	100%
No. of committee seats	31 (31.26)	21 (21.32)	21 (21.32)	3 (2.84)	3 (2.84)	2 (1.42)	81

- 4.5 The following principles apply to the allocation of seats (LG&HA1989, s15 (5)):
- (a) *Preventing domination by a single group:* That not all the seats on the body to which appointments are being made are allocated to the same political group;
 - (b) *Ensuring a majority group enjoys a majority on all committees:* That the majority of seats on each committee are allocated to a particular group if the number of persons belonging to that group is a majority of the authority's membership;
 - (c) *Aggregating all committee places and allocating fair shares:* That, subject to (a) and (b), when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council, must reflect their proportion of the authority's membership; and
 - (d) *Ensuring as far as practicable fairness on each committee:* That, subject to (a) to (c), the number of seats on each committee is as far as possible in proportion to the group's membership of the authority.
- 4.6 Seats are allocated to each committee as shown in Annexe 1, and following consultation with the Leaders of each of the political groups represented on the Council. Their agreement has been obtained to the calculations relating to the allocation of seats on committees in order to accommodate various rounding errors.

Appointments to Committee Places

- 4.7 The Local Government & Housing Act 1989 requires that once the Council has determined the allocation of committee places between the political groups, the Council must then appoint the nominees of the political groups to the committees. The nominations of the Group Leaders are shown on Annexe 2.

Area Planning Committees

- 4.8 The allocation of planning committee seats to the Groups has been calculated firstly as a proportion of the total number of planning committee seats (= 30 seats). The allocation of seats on the Eastern and Western Planning Committees is calculated allocated according to the political proportionality of the council seats within the relevant geographical area.

Surrey County Council Local Committee

- 4.9 Waverley Borough Council has nine seats on the Surrey County Council Waverley Local Committee, allocated on a political proportional basis as shown in Annexe 1. There is no change to the allocation arising from the change in political proportionality.

5. Relationship to the Corporate Strategy and Service Plan

- 5.1 The corporate governance of the Council provides the basis of the Council's work towards achieving all the Corporate Priorities.

6. Implications of decision

6.1 Resource (Finance, procurement, staffing, IT)

The cost of servicing the Council's Committees will be met through existing budgets.

6.2 Risk management

N/A

6.3 Legal

The legal implications are set out in the body of the report..

6.4 Equality, diversity and inclusion

The Council is under a statutory duty to ensure that equality and diversity is a key part of the decision making process of the Council. This is fundamental to the Council being able to meet its statutory responsibilities. There are no direct equality, diversity or inclusion implications in this report.

6.5 Climate emergency declaration

There are no climate emergency implications arising from this report.

7. Consultation and engagement

- 7.1 Political groups have been invited to make their appointments to the seats allocated to them. The Council must agree to appoint members nominated by the political

groups to the seats allocated to those groups.

8. Other options considered

8.1 The Council must appoint at least one Overview and Scrutiny Committee, and a Licensing Committee. All other committees are constituted at the discretion of the Council.

9. Governance journey

9.1 This report is being made to the Full Council.

Annexes:

Annexe 1 – Political proportionality and allocation of committee seats

Annexe 2 – Committee memberships 2021/22

Background Papers

There are no background papers, as defined by Section 100D(5) of the Local Government Act 1972).

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Annexe 1

Allocation of Committee seats with effect from 19 October 2021

	Cons.	Farnham Residents	Lib. Dem.	Green	Labour	Ind.	Total
No. of committee seats	31	21	21	3	3	2	81
O&S 1 – Policy	4	3	3	0	1	0	11
O&S 2 - Services	4	3	3	1	0	0	11
Licensing & Regulatory Committee	5	3	3	1	0	0	12
Audit Committee	3	2	2	0	1	0	8
Standards Committee	4	2	2	0	0	1	9
Eastern Planning Committee	7	0	5	1	1	1	15
Western Planning Committee	4	8	3	0	0	0	15
	31	21	21	3	3	2	81

	Cons.	Farnham Residents	Lib. Dem.	Green	Labour	Ind.	Total
SCC Local Committee	3	3	2	0	1	0	9

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WAVERLEY BOROUGH COUNCIL
Committee Memberships with effect from 19 October 2021

indicates Chairman

* indicates Vice-Chairman

Committee	Conservative	Farnham Residents	Liberal Democrat	Green Party	Labour	Independent	Total seats
O&S 1 - Policy	Brian Adams Chris Howard Peter Martin Stephen Mulliner	Roger Blishen John Neale George Hesse	Jerome Davidson Joan Heagin (Vice-Chairman) Peter Nicholson		George Wilson		11
	<u>Substitutes</u> David Else John Gray	<u>Substitute</u> Brian Edmonds	<u>Substitute</u> Paul Rivers				
O&S 2 - Services	Carole Cockburn Kevin Deanus Jenny Else Mary Foryszewski	Peter Marriott (Vice-Chairman) Michaela Wicks Sally Dickson	Christine Baker Ruth Reed Philip Townsend	Martin D'Arcy	0	0	11
	<u>Substitutes</u> Michael Goodridge Richard Seaborne	<u>Substitute</u> Michaela Martin	<u>Substitute</u> Joan Heagin				
<u>Licensing and Regulatory Committee</u>	Patricia Ellis Michael Goodridge (Vice-Chairman) Peter Isherwood Anna James Robert Knowles (Chairman)	Roger Blishen Jerry Hyman Michaela Martin	Jacque Keen Ruth Reed Jerome Davidson	Martin D'Arcy	0	0	12

Committee	Conservative	Farnham Residents	Liberal Democrat	Green Party	Labour	Independent	Total seats
	<u>Substitutes</u> Steve Cosser Jenny Else	<u>Substitute</u> John Ward	<u>Substitute</u> Joan Heagin				
Audit Committee	Jan Floyd-Douglass John Gray Richard Seaborne	Michaela Wicks Peter Marriott (Chairman)	Jerome Davidson (Vice-Chairman) Vacancy	0	George Wilson	0	8
Standards & General Purposes Committee	Michael Goodridge (Vice-Chairman) John Gray Robert Knowles Vacancy <u>Substitute</u> Vacancy	John Ward (Chairman) Peter Marriott <u>Substitute</u> Michaela Wicks	Peter Nicholson Christine Baker <u>Substitute</u> Ruth Reed	0	0	Maxine Gale	9
Landlord Services Advisory Board	Simon Dear	Vacancy	Jacque Keen				3

Appeals Panel	Steve Cosser Michael Goodridge Val Henry Christine Howard	Roger Blishen Michaela Wicks Kika Mirylees	Paul Follows Jacque Keen Mark Merryweather	Steve Williams	George Wilson	0	12
SCC Local Committee	Carole Cockburn Steve Cosser	George Hesse Jerry Hyman	Christine Baker Mark Merryweather	0	George Wilson	0	9

(operates under SCC Standing Orders)	Trevor Sadler	John Neale					
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PLANNING COMMITTEES

Committee	Conservative	Farnham Residents	Liberal Democrat	Green Party	Labour	Independent	Total seats
EASTERN PLANNING COMMITTEE	David Else (Vice Chairman) Steve Cosser Trevor Sadler Kevin Deanus John Gray Patricia Ellis Michael Goodridge <u>Substitutes</u> Val Henry Christine Howard Jan Floyd-Douglass Mary Forszewski Richard Seaborne	0	Paul Rivers (Chairman) Ruth Reed Joan Heagin Liz Townsend Christine Baker <u>Substitutes</u> Paul Follows Vacancy	Martin D'Arcy <u>Substitutes</u> Steve Williams	George Wilson <u>Substitutes</u> Nick Palmer	Maxine Gale	15 plus 9 subs
WESTERN PLANNING COMMITTEE	Carole Cockburn Peter Isherwood Anna James Simon Dear <u>Substitutes</u> Stephen Mulliner	David Beaman (Chairman) Roger Blishen Sally Dickson Brian Edmonds George Hesse Michaela Martin Kika Mirylees John Neale <u>Substitutes</u> Michaela Wicks	Cllr John Robini (Vice-Chairman) Cllr Dan Hunt Cllr Jacquie Keen <u>Substitutes</u> Peter Nicholson	0	0	0	15 plus 8 subs

	<i>Vacancy</i> <i>Vacancy</i>	Jerry Hyman John Ward	Jerome Davidson				
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